

FRANKLIN COUNTY SUPERIOR COURT
JUDICIAL RESOLUTION NO. 23-001
AUTHORIZING ELECTRONIC PROBABLE CAUSE APPLICATIONS

WHEREAS, Superior Court Criminal Rule (hereinafter CrR) 3.2.1 and Criminal Rule for Courts of Limited Jurisdiction (hereinafter CrRLJ) 3.2.1 both require, “[a] person who is arrested shall have a judicial determination of probable cause no later than 48 hours following the person’s arrest, unless probable cause has been determined prior to such arrest;” and

WHEREAS, probable cause determinations for felony cases filed in Franklin County have historically been made by the Judges of the Superior Court; and

WHEREAS, the Judges of the Superior Court for Benton and Franklin Counties have determined that the public would be best served by a uniform procedure whereby probable cause determinations for felony cases filed in Franklin County Superior Court should be made electronically; and

WHEREAS, both CrR 3.2.1(b) and CrRLJ 3.2.1(b) allow for the use of declarations in lieu of an affidavit to determine probable cause where the declaration complies with General Rule (hereinafter GR) 13; and

WHEREAS, in contrast to the rules regarding the issuance of warrants, neither CrR 3.2.1(b) and CrRLJ 3.2.1(b) provide authority for the submitting declarant to affix the judicial officer’s signature; and

WHEREAS, it is desirable for the effective and efficient operation of Benton and Franklin Counties Superior Court to adopt a protocol for electronically submitted probable cause applications,

NOW, THEREFORE, BE IT RESOLVED, that effective February 28, 2023, Franklin County Superior Court shall accept for consideration electronically submitted probable cause applications subject to the following:

1. **Types of Probable Cause Applications (48-Hour Applications Only):** Electronic submission of probable cause applications, both for adults and for juveniles, will be permitted only for arrests made in Franklin County where an intervening weekend and/or holiday, alone or in combination, would not allow for a judicial officer to make a probable cause determination or for the arrested individual to appear in court for a probable cause determination within 48 hours following the person’s arrest. No other probable cause determinations, including, but not limited to, 72-hour holds, may be submitted electronically to the Court.
2. **Hours Available:** Electronic probable cause applications will be reviewed on Saturdays and Sundays between the hours of 8:00 a.m. to 6:00 p.m. Applications can be submitted any time.
3. **Law Enforcement Agencies:** All law enforcement agencies will submit probable cause applications electronically. Documents may be submitted in either Microsoft Word or portable document format (pdf).
4. **Sworn Testimony:** Applications will be supported by declarations rather than sworn affidavits. Declarations shall comply with GR 13, which includes the affixing of a signature by the declarant that complies with GR 30. Each application will be accompanied by a corresponding proposed order finding probable cause. Probable cause applications shall be made using a standard form adopted by and approved by the Judges of the Superior Court of Benton and Franklin Counties.

5. **Email Address:** Court administration has created a single address for all electronic probable cause applications. All probable cause applications will be sent to FC72HH@franklincountywa.gov. Outlook will be configured to automatically forward the emails to all Franklin County Superior Court Judges.
6. **Stale Applications:** Probable cause applications will become stale one hour before the 48-hour period expires for any defendant. At that expiration of that period, the submitting agency will call a judicial officer to request review of the probable cause applications.
7. **Requests for Clarification:** If further information is necessary, the judicial officer will e-mail the agency requesting clarification. The agency's response must be in the form of a signed, amended declaration.
8. **Judicial Officer Duplication of Efforts:** The first judicial officer to read an application must immediately send a message to other judicial officers advising of such. This will prevent two judicial officers from reviewing the same probable cause application.
9. **Signing and Return of Orders:** The judicial officer will, as necessary, convert orders finding probable cause from Microsoft Word to .pdf format. Once the judicial officer makes a determination on probable cause, that judicial officer will affix his/her signature to the order and email the signed orders to the arresting officer and/or arresting agency who submitted the Probable Cause application, and provide a copy of the same Probable Cause application to the Franklin County clerks by cc'ing the clerk at criminalclerk@franklincountywa.gov.
10. **Providing Documents to the Franklin County Jail:** It shall be the responsibility of each arresting agency to timely and promptly file signed Probable Cause applications with the Franklin County Jail by hand delivery of hard copies of such applications to the booking department.
11. **Filing Documents with Clerk:** Law enforcement agencies shall file all documents created in the process, including e-mails, declarations, and orders with the Franklin County Clerk.


HONORABLE JACKIE SHEA-BROWN
PRESIDING JUDGE

Dated: April 17, 2023


HONORABLE JAQUELINE I. STAM
ASSISTANT PRESIDING JUDGE

Dated: 4-17-2023


HONORABLE JOSEPH M. BURROWES

Dated: 4/19/23


HONORABLE DIANA N. RUFF

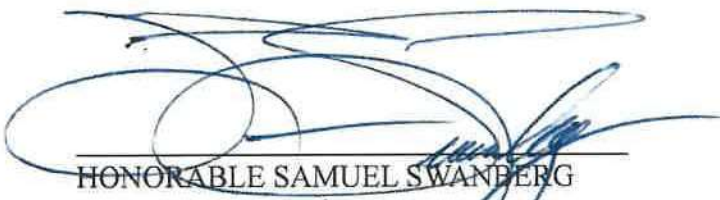
Dated: 4-18-2023


HONORABLE DAVID L. PETERSEN

Dated: 4/18/23


HONORABLE NORMA RODRIGUEZ

Dated: 4/21/23


HONORABLE SAMUEL SWANBERG

Dated: 4/18/23